

Patrol Leaders Council Meeting Format

Roll Call and Minutes

The Scribe calls the roll and reads the minutes of the last meeting.

Patrol Reports

Each patrol sums up progress since the last meeting. Telling what activities it has had. How participation in the patrol has developed. What type of advancement the patrol has experienced. What future patrol activities may be planned.

- Advancement since last meeting
- Patrol Activities
- Patrol Meetings – items the patrol wishes to bring up to the PLC

Unfinished (Old) Business

The council discusses those items not resolved since the last meeting and report on assignment progress. All points should be discussed briefly and voted on if debate starts.

- Discuss any open items from the Minutes of the last meeting.

New Business

- Open to any new items to be discussed.

Planning Ahead (Activity Planning)

A review of the planning calendar for future events and campouts is conducted.

- Plan activities for the upcoming Monthly Outing as per the Program Theme.

Meeting Planning

Review and plan each meeting. Advancement planning will be reviewed to see if opportunities exist to help scouts working on 1st Class and older scouts work on learning a new opportunity to expand their scouting awareness through a merit badge or skills development.

Scoutmaster Minute

A few words from the Scoutmaster on how this meeting was conducted and how things might be improved as we move forward

Meeting Review

The Senior Patrol Leader and Scoutmaster review the meeting see if there are any action items that need to be covered or loose items in need of attention.

Patrol Leaders Council Meeting Minutes

Date: _____

- ☐ **Roll Call and Minutes – Use Roll Call Sheet**
- ☐ **Patrol Reports**

Lightning Bolts _____
Bears _____
Eagles _____
Vikings _____
Cyclones _____

- ☐ **Unfinished (Old) Business**

- ☐ **New Business**

- ☐ **Planning Ahead (Activity Planning)**

- ☐ **Meeting Planning – Use Meeting Planning Sheet**

- ☐ **Scoutmaster Minute**

- ☐ **Meeting Review - Comments**

