**Troop 657/657G Troop Positions**

**Senior Patrol Leader (SPL)**

**-**The SPL is elected by the Scouts to represent them as the top Junior Leader in the Troop.

-Reports to: Scoutmaster

-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites

Attends NYLT or leadership training

Minimum Rank of First Class

Previously held patrol leader or ASPL position

Active member of the troop

Duties:

Runs all Troop meetings, events, activities.

Runs the patrol leaders' council meetings

Assigns duties and responsibilities to junior leaders – Sets a good example!

Enthusiastically wears the Scout uniform correctly. Lives by the Scout Oath and Law! Shows Scout Spirit!

**Assistant Senior Patrol Leader (ASPL)** – if needed

-The ASPL is the second-highest-ranking junior leader in the Troop.

-Reports to: Senior Patrol Leader.

-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites

Attends NYLT or leadership training

Minimum Rank of First Class

Previously held a leadership position

Duties:

Helps the Senior Patrol Leader lead the meetings and activities

Runs the Troop in the absence of the Senior Patrol Leader.

Helps train and supervise the Scribes, Quartermasters, Guides, Librarian and Historian

Serves as a member of the Patrol Leaders Council –

Enthusiastically wears the Scout uniform correctly.

Lives by and Scout Oath and Law. Sets a good example! Shows Scout Spirit!

**Patrol Leader**

-Patrol Leaders (PL) are the elected leader of the Patrols.

-Reports to: Senior Patrol Leader

-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites

Minimum rank of First Class

Active member of the patrol and troop

Duties:

Represents the patrol on the Patrol Leaders Council (PLC)

Plans and steers patrol meetings

Coordinates with the Assistant Patrol Leader when he will be absent from Troop Meetings

Keeps patrol members informed – Helps Scouts advance.

Wears the uniform correctly.

Knows what his patrol members and other leaders do.

Lives by the Scout Oath and Law. Shows Scout Spirit! – Sets a good example!

**Troop Guide**

-The Troop Guide works with new scouts.

-Reports to: Senior Patrol Leader

-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites

Previously held a leadership position

Duties:

Introduces new scouts (potential scouts) to Troop operations, and assists them through Scouting activities

Assists a Cub Scout Den with general meetings and operations

Teaches basic scouting skills and helps new scouts within their first year

Works with the PL at Patrol Leaders meetings.

Enthusiastically wears the Scout uniform correctly.

Lives by the Scout Oath and Law. Sets a good example! Shows Scout Spirit!

**Quartermaster**

-Makes sure that the Troop equipment is organized and in good working order.

-Reports to: Senior Patrol Leader

-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites

Minimum Rank of First Class Scout

Previously held a leadership position

Duties:

Insures that the Troops outdoor equipment is stocked and in good operational shape

Attends the Patrol Leader meetings

Enthusiastically wears the Scout uniform correctly.

Lives by the Scout Oath and Law. Sets a good example! Shows Scout Spirit!

**Librarian**

-Makes sure that the Troop library is organized, and all merit badge books are accounted for.

-Reports to: Senior Patrol Leader

-Troop Position of Authority for Star, Life or Eagle Ranks

Duties:

Maintains the troop library and troop book case

Attends the Patrol Leaders (PLC) meetings.

Enthusiastically wears the Scout uniform correctly.

Lives by the Scout Oath and Law. Sets a good example! Shows Scout Spirit!

**Scribe**

-Take notes at the PLC meeting, and sends out to all members of the PLC

-Reports to: Senior Patrol Leader

-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites

Previously held leadership position

Duties:

Attends and takes the notes at the monthly PLC meetings.

Sends out the PLC notes to all members of the PLC

Keeps track of the weekly attendance at troop meetings.

Submits attendance on Google Sheet attendance page.

Wears the Scout uniform correctly.

Lives by the Scout Oath and Law. Sets a good example! Shows Scout Spirit!

**Historian**

-Records activities and outings by the troop

-Reports to: Senior Patrol Leader

-Troop Position of Authority for Star, Life or Eagle Ranks

Duties:

Attends monthly PLC meeting.

Attends outings and activities or appoints a replacement.

Does a write up and photo for each outing by the troop and places in it the Historian notebook.

Active member of the troop and patrol

Wears the Scout uniform correctly.

Lives by the Scout Oath and Law. Sets a good example! Shows Scout Spirit!

**OA Representative**

-Liaison between the troop and OA (Order of the Arrow)

-Reports to: Scoutmaster and Senior Patrol Leader

-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites

Active member of the OA

Duties:

Helps with OA troop elections

Informs troop about the OA and opportunities

Attends monthly PLC meetings

Wears the Scout uniform correctly.

Lives by the Scout Oath and Law. Sets a good example! Shows Scout Spirit!

**Webmaster**

-Updates the troop website with the help of the adult Troop Webmaster

-Reports to: Scoutmaster and Adult Troop Webmaster

­-Troop Position of Authority for Star, Life or Eagle Ranks

-Suggested Prerequisites:

Completion of Star rank requirement 6

Receive weekly troop emails

Duties:

Update the troop website with oversight by the adult Troop Webmaster

Meet with adult Troop Webmaster to make changes

Come prepared with notes for updates from weekly emails and PLC meetings

Attends monthly PLC meetings

Wears the Scout uniform correctly.

Lives by the Scout Oath and Law. Sets a good example! Shows Scout Spirit!